



Date: 19-08-2013

TO BE DISTRIBUTED TO ALL MANAGED FLEET VESSELS

Dear Master,

Further to STS performance data your attention is drawn to the following points which should be examined prior the commencement of each STS Operation.

1. The number and size of provided fenders **should be according to the screening and risk assessment report** provided to you prior the STS Operation. In case the fendering scheme **is different** from the one included in the Screening report please inform your managers and or DYNAMARINE.
2. When you receive voyage orders and STS Service provider is appointed, **you should request from the service provider (or charterer)**, to revert with fender and hoses maintenance certificates which should include the following information:

FOR FENDERS:

- a. Date of Fender Manufacture. If this date is more than 15 years old, then please inform your managers and/or DYNAMARINE for further actions.
- b. Manufacturer
- c. Serial number of fender
- d. Date of last safety valve overhauling. This date should be less than 2 years.

FOR HOSES:

- a. Date of Hose Manufacture.
- b. Manufacturer
- c. Serial number of hose
- d. A hydraulic pressure and electrical continuity test should be noted on the certificate. Last date of tests and test readings should be written on the maintenance certificate. The date should be less than 2 years before. If date is more than 2 years, then please inform your managers and/or DYNAMARINE for further actions.
3. Fastening of fenders (Primary and Secondary) as well as the assembly of hoses should be according to your STS PLAN and OCIMF/ICS guidelines. They have **to be approved** by the POAC prior commencement of the STS Operation. **A written note of such POAC consent should take place at the bridge log book.**
4. **Do not sign an LOI** for the Service Provider, without prior informing your managers and/or DYNAMARINE.
5. POAC' Name and surname **should be made available to you prior** the commencement of the STS Operation. Please inform your managers and/or DYNAMARINE when you receive POAC details.
6. When the POAC is onboard please **request an ID** for identification purposes.
7. After completion of the STS Operation, please **don't forget to submit the onlineSTS.net STS Assessment form**. If such an assessment form is not already available to you please request same from DYNAMARINE.

The overall safety of the STS operation remains with the Master. In case any of the advices provided by the POAC **is not according to your experience**, you may exercise your overriding authority.

Should you wish further information and/or clarifications on the above, please contact us.

Contact details for DYNAMARINE: info@onlinests.net, +302109628379